

13 Scheme of Examination and Promotion Rules

CLASSES I-II

Academic session is divided into Two Terms and Four Units. Weekly tests, as per the schedule given and multiple skill-based continuous comprehensive activities will be conducted during the session. There will be Term ending test for all the Primary Classes.

The promotion to the next class will be based on the cumulative performance in Formative and Proficiency / Summative Assessments. The student must obtain at least Grade D in each subject including Computer Education, Divinity and General Knowledge.

CLASSES III-V

- Regular Assessment as per the weightage of marks given in the table.

Assessment Description	Weightage
Attendance	5
Subject Enrichment	5
Project Based Activities	5
Portfolio	5
Multiple Assessment	5
Periodic Test	5
Total	30

- Syllabus :

- Mid Term Examination : Term 1 Syllabus
- Annual Examination : Term 2 Syllabus

- Components of Examination Question Paper

Term Exam	Total Marks of Question Paper	Duration	Competency based Questions in the form of Multiplechoice Questions, Case Based Questions, Source based Integrated Questions or any other similar type (40%)	Objective type Question (20%)	Short Answer/ Long Answer Questions (40%)	Weightage (Marks) in Final Result
Mid Term	50	2 Hours	20	10	20	20
Annual	50	2 Hours	20	10	20	50

Cumulative Result $30+20+50=100$

It is mandatory for all the students to appear in the Annual Examination.

4. Passing Criteria :

- 90% Attendance during the Session is mandatory to be eligible to appear in the Annual Exams.
- It is mandatory that at least 33% marks (Internal Assessment + Mid term + Annual) are obtained in each subject including Divinity, Computer Education and General Knowledge to be eligible for promotion.
- A student of Class V who is **NOT ELIGIBLE** for Pass / Promotion and placed in the category of Essential Repeat (ER) will be held back in the same class during the next Session.

Grading Scale for Scholastic Areas	
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
32 & below	E - Needs Improvement (I to IV) / ER (V)

CLASSES VI-VIII

Scholastic Areas : The Examination and Assessment structure for Classes VI to VIII is divided into Two Terms i.e Term-I (April to Sept.) and Term-II (Oct. to March).

1. Regular Assessment as per the weightage of marks given below.

Internal / External Assessment	Description	Weightage of Marks
Internal Assessment	Attendance of Student	5
Internal Assessment	Subject Enrichment	5
Internal Assessment	Project based activities	5
Internal Assessment	Portfolio	5
Internal Assessment	Multiple Assessment	5
Internal Assessment	Periodic Test/Unit Test	5
Mid Term Exam and Annual Exam (External)	These examinations will test achievements of basic learning outcomes, through assessment of core concepts and knowledge from the National and local Curriculum along with the relevant higher order skills and application of knowledge in real life situations, rather than the rote memorization.	Mid Term – 20 Annual Exam – 50
	Total	100

2. Syllabus

- Mid Term Examination : Term 1 Syllabus
- Annual Examination : Entire Syllabus

Components of Examination Question Paper of Classes VI to VIII

Term Exam	Total Marks of Question Paper	Duration	Competency based Questions in the form of Multiplechoice Questions, Case Based Questions, Source based Integrated Questions or any other similar type (40%)	Objective type Question (20%)	Short Answer/ Long Answer Questions (40%)	Weightage (Marks) in Final Result
Mid Term	60	2.30 Hrs.	24	12	24	20
Annual	60	2.30 Hrs.	24	12	24	50

It is mandatory for all the students to appear in the Annual Examination.

3. Passing Criteria:

- 90% Attendance during the Session is mandatory to be eligible to sit for the Annual Exams.
- It is mandatory that at least 33% marks(Internal Assessment + Mid term + Annual) are obtained in each subject including Divinity, Computer Education and General Knowledge to be eligible for promotion.
- A student of Class VIII who is **NOT ELIGIBLE** for Pass, Promotion and placed in the category of Essential Repeat (ER) will be held back in the same class during the next Session.

Grading Scale for Scholastic Areas	
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
32 & below	E
	Needs Improvement (VI & VII) ER (VIII)

CO-SCHOLASTIC ACTIVITIES

CLASSES I-VIII

For the holistic development of the students, CO-curricular activities in the following areas are carried out and will be graded term-wise on a 3-point grading scale (A : Outstanding, B : Very Good and C : Good).

- Work Education – Work Education refers to skill-based activities resulting in goods or services useful to the community.
- Art Education (Visual and Performing Arts)
- Health and Physical Education (Sports and Physical Training)
- Music

CLASSES IX & X

Scholastic Areas :

Subjects	80 Marks (Annual/Board Examination) Student has to secure 33% marks out of 80 marks in each subject i.e. 26.4 marks out of 80	20 marks (Internal Assessment) Student has to secure 33% marks out of overall 20 marks in each subject		
		Periodic Test (10 marks)	Portfolio (5 marks)	Subject Enrichment (5 marks)
		(I)	(II)	(III)
Language-1 (English)	Annual/Board Examination will be conducted for 80 marks in each subject covering 100% syllabus of the subject. Both marks and Grades will be awarded for individual subjects.	<ul style="list-style-type: none"> • Weekly-Tests • Half Yearly Exam • Multiple Assessments 	It covers Regularity, Assignment completion, Neatness and upkeep of notebooks / portfolios	Speaking and listening skill in Languages
Language-2 (Punjabi)				Maths Lab Practical & Activities
Language-3 (Hindi)				Practical Lab work & Activities
Mathematics				Map work and Project work in Social Science
Science				
Social Science				

Assessment and Evaluation Practices will be aligned progressively with the vision of NEP

Particulars	Academic Session 2026-27
Composition of Question Paper year-end examination/ Board Examination (Theory)	<ul style="list-style-type: none"> ● Competency Focused Questions in the form of Multiple-Choice Questions, Case Based Questions, Source based Integrated Questions or any other type = 50% ● Select response type questions (MCQ) = 20% ● Construct Response questions (short answer Questions/Long Answer type Questions, as per existing pattern) = 30%

A student must obtain at least Grade D i.e 33% in all the subjects including Divinity and Computer Education in order to be declared Passed and Promoted.

Grading on 8 Point Scale	
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
32 & below	E Essential Repeat (ER)

Co-Scholastic Areas : Co-Curricular activities in the following areas are conducted and grading will be on a 5-point grading scale (A-E)

- Art Education
- Health and Physical Education
- Work Experience

Discipline : The students will be graded on a five-point scale (A-E) keeping in view the overall attendance, sincerity, value and behaviour of the students.

Grade	Connotation
A	Exemplary
B	Proficient
C	Developing
D	Emerging
E	Beginner

CLASSES XI & XII

- The students are offered English Core along with Four Elective Subjects and one Additional Subject as a course of study.
- The Sixth Subject or the Additional subject is offered to the students only for their benefit in Board Examination in Class XII. The sixth subject offered in Class XI will not be considered for Promotion or Detention of a Student while calculating the final cumulative result of Class XI.

Subject	Theory (Term 1, Annual / Board Examination) 80 / 70 Marks	Practicals / Internal Assessment : 20 / 30 marks
Language-1 (English) (Core)	Annual/Board Examination will be conducted for 80/70 marks (Subject Specific) in each subject covering 100% syllabus of the subject. Both marks and Grades will be awarded for individual subjects.	ASL+Project
Elective Subjects and Additional subject		Project Work + Practical + Viva

Assessment and Evaluation Practices will be aligned progressively with the vision of NEP

Particulars	Academic Session 2026-27
Composition of Question Paper year-end examination/ Board Examination (Theory)	<ul style="list-style-type: none"> • Competency Focused Questions in the form of Multiple-Choice Questions, Case Based Questions, Source based Integrated Questions or any other type = 50% • Select response type questions (MCQ) = 20% • Construct Response questions (short answer Questions / Long Answer type Questions, as per existing pattern) = 30%

- A student must obtain at least Grade D i.e 33% in each of the five Elective Subjects (Theory and Practical Separately) in order to be declared Passed and Promoted to Class XII.

Grading Scale for Scholastic Areas

Grading on 8 Point Scale	
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
32 & below	E Essential Repeat (ER)

Co-Scholastic Areas : Students are evaluated on a 9-point grading scale (A1, A2, B1, B2, C1, C2, D1, D2, E) for :

- Work Experience (500)
- Health and Physical Education (502)
- General Studies (503)

ELIGIBILITY / PROMOTION CRITERIA

- (i) Tests and Examinations, whenever scheduled are compulsory for all the students from Classes I to XII.
- (ii) A student will not be eligible to appear in the Annual / Board Examination, if he / she does not fulfill the criteria of minimum 90% of attendance during the Academic Session.
- (iii) The students of Nursery Class generally graduate to Class-I subject to the eligibility in respect of the Attendance. They are however, assessed continuously by the teachers.
- (iv) Promotion cannot be claimed as a matter of right but is given on the basis of the cumulative results of the Periodic Test, Internal Assessment and the Comprehensive Assessment Examination conducted during the Academic Session.
- (v) The decision of the school authorities regarding promotion is final. No student is given Double Promotion.
- (vi) Absence in any test / exam will negatively affect the overall result of a student as each test/exam has some weightage.
- (vii) It is mandatory for all the students to appear in the Terminal / Half yearly and Annual Examination conducted by the School to be

eligible for promotion. Zero will be awarded to any student who absents himself / herself from a test except in a special case where exemption has been granted. No retest will be conducted in any circumstances.

- (viii) In case of illness, medical documents along with the application should be submitted immediately.
- (ix) If a student indulges in any kind of unfair means of copying at the time of Test / Examination, his / her exam / test will be treated as cancelled. The Principal may also take any other disciplinary action as per the school rules.
- (x) The student, who is detained twice in the same class, will be issued T.C on the last date of the session.

